

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD

Thursday, June 15th, 2017

1:30 p.m. – 3:00 p.m.

Room 123 State Capitol

St Paul, Minnesota

BOARD MINUTES

PRESENT: Mary Ann Buck, Elaine Fink, Senator Sandy Pappas, David Lanegran, Senator Carla Nelson

BOARD MEMBERS ABSENT: Lt. Governor Smith, Ted Lentz, John Fahning, Don Grundhauser, Representative Matt Dean, Attorney General Nathan Hartshorn, Greg Mathis, Representative Raymond Dehn and CAAPB Staff Angie Theis-Kelly

BOARD MEMBERS ALSO PRESENT: Architectural Advisors Bryan Carlson, Denita Lemmon and Michael Bjornberg; CAAPB Staff Paul Mandell and Peter Musty; CAAPB Fellows Linda Spohr and Kimmy Tanaka; Christine Overfors, HR Consultant, MMB; Lucy Thompson Principal Planner, City of Saint Paul; Gail Romanowski, Assistant Chief Clerk, CCO; House of Representatives; Brennan Furness, Governor's Office; Grace Forciea, Lt. Governor's Office; Ezra Kramer, Walker Parking consultants; Kelly Morrell, Metro Transit; Marcq Sung, City of Saint Paul; Tony Johnson, Saint Paul PED; John Culligan, Cuningham Group Architecture; Rosanne Bump, 2018 Ice Palace Project

CALL TO ORDER: Senator Pappas gaveled the board meeting in the absence of Lt. Governor Smith, at approximately 1:40pm

AGENDA ITEM #1: APPROVAL OF BOARD MINUTES

Approval of Board meeting minutes from January 31st were moved by Board member Senator Pappas, seconded by Board member Lanegran. **MOTION PASSED.**

AGENDA ITEM #2: 2040 Comprehensive Plan

Principal Planner Peter Musty introduces Spring Fellows, Linda Spohr who has been helping with the Comp Plan and Kimmy Tanaka who has been working on the CAAPB website.

Linda Spohr states one of her first tasks of the Comp Plan was to do a thorough policy review which is underway, partially finished. They are taking the three primary documents which are the existing Comprehensive Plan from 1998, the specific actions that went along with those as well as the amendment that was written in 2009 and compiling those into one document which has been titled Unified Texts For The Comprehensive Plan which will be published on the new website. This is our current binding policy for the Capitol area.

The second step is to review the secondary and Chur cherry documents that also affect our policy within the Capitol area. Secondary documents are those that are sometimes directly referred to within the Comprehensive Plan, the amendment or the specific actions. Spohr went through the Secondary documents and pulled relevant policy text that is needed to reference moving forward and those are now being compiled in one location. Chur cherry documents are also being reviewed. Those are

documents not directly referred to but they are documents that will affect the Comprehensive Planning process in this next phase.

Peter Musty states this is an update and not a rewrite. That this is a small area plan, more complex. Unlike the City of Saint Paul which is more of a municipality, more broad topics. The difference between an update versus a rewrite is that an update is more rigorous about the review process, the documents. The plan will not be revised. We will be building from that and maybe clarifying when revisited.

A question was asked about the Comprehensive plan 2030 and 2040 if they were one. Musty clarified this is an example of a modification in that Comprehensive Plans look out twenty years and are updated every ten. This can be up for comment or advice from the committee as we go as far as the title of the document.

Musty refers to the text inside the box of the handout of Agenda Item #2, the Staff and Advisor Recommendation. Senator Pappas moved motioned, **MOTION PASSED.**

Musty refers to the chart of attachment A, the process to Agenda Item #2. The committee will have the two main responsibilities. One is to oversee and review the work of staff on the Comp Plan process and the second is to be kicking up important decisions to the Board itself. This is the proposed planning process. In the blue, at the top, are tracks of the plan development itself. Regular committee meetings maybe set up and mirror the Board meetings as well as having a public resource team, such as the Department of Administration, to collaborate with.

Through public gov delivery, the state has a contract to put out a quarterly newsletter that gives updates. All are urged to sign up for and promote the newsletter to get updates on the Comp Plan as we go. The idea is to help make transparent process being this it is done in house because we do not have the budget to do a big public outreach. This is an update and not a rewrite.

Senator Pappas questions like most planning activities, this one is complicated being that there are so many overlapping jurisdictions and interests in parties, including the Department of Administration and the City of Saint Paul, how this planning is going to be integrated with the timing of all of the other planning

AGENDA ITEM #3: 2040 Comprehensive Plan: Planning Tracks

AGENDA ITEM #4: CAAPB Website

AGENDA ITEM #5: Update on Legislative Action Affecting Capitol Area

AGENDA ITEM #6: Capitol Building Update

AGENDA ITEM #7: Special Announcement

AGENDA ITEM #8: Other Business

Buck moved adjournment at approximately 3:00pm.

Respectfully submitted by:

Angie Theis-Kelly, OAS Intermediate

Unapproved